

FINANCE & GENERAL PURPOSES COMMITTEE

13<sup>th</sup> February 2018

PRESENT Councillors: M. Parker (Vice-Chairman)  
Mrs.T.Coombs  
Mrs.L.Dedden  
S.Flower  
Mrs.S.L.Grove  
S. Hazel  
Mrs.P.Morrow  
Ms. J.Russell  
Mrs.S.Shaw

Apologies were given by Cllr: Mrs.L.Clark, P J Mann & Mrs.N.Thompson

Also in attendance: Mrs.V.Bright, Town Clerk & Mrs.J.Gaskell, Asst. to the Town Clerk.

Public: 0

237/17 Declaration of Interests and Requests for Dispensations.

None.

238/17 Clerk's Report.

- a) An email had been received with a request to honour a volunteer for work he has carried out on Dewlands Common. Further information was copied to all members. Following a short discussion it was agreed that the Mayor would send a letter of thanks to the volunteer.
- b) A report was given on Verwood in Bloom competition and the proposed carnival float and information was given on finances required. Another meeting would be held shortly to discuss the float and two banners which will be purchased for the float.

239/17 Monthly Budgets.

The monthly budget reports for January 2018 were copied to all members and no issues were raised.

240/17 To receive the report from the Internal Auditor.

A report from the Internal Auditor was copied to all members. Two issues were identified which were that, under petty cash VAT totalling £3.29 was not separately recorded in manual ledgers and a credit note had not been recorded as a reduction in expenditure. This was noted.

241/17 Litter Picking Equipment.

Minute 214/17 (c) refers. A request had been made for members to consider purchasing litter picking equipment for the Civil Parish. This item will be deferred until the next meeting pending further information.

242/17 Risk Management Statement.

A copy of the Risk Assessment Statement had been copied to all members. It was proposed, seconded and RECOMMENDED that the Risk Assessment Statement be approved.

243/17 Reports on Health & Safety aspects from the Amenities Committee members.

The inspection of the Recreation Grounds & Open Spaces and the Cemetery had been carried out. The Clerk will arrange for any necessary work to be carried out.

244/17 Other reports and items for future agendas.

- a) It was reported that Alderholt Parish Council had discussed concerns about the timescale for introducing the new General Data Protection Regulations. The Clerk will ask advice from the Practitioners Conference she will be attending this month and that DAPTC had arranged a briefing in March.
- b) It was suggested that members should start to think about how the Town Council could commemorate the end of the 1<sup>st</sup> World War. The Clerk would bring this up at the Practitioners Conference and it would be an agenda item at a future Full Town Council meeting where ideas will be discussed.
- c) An update was given by Cllr. Parker following his email sent to members recently about supplying children with Hi Viz jackets under the Christchurch/Bournemouth initiative 'Kids in Vis' .

There being no further business the meeting closed at 7.55p.m.

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Vice-Chairman