

Draft minutes

(98)

FINANCE & GENERAL PURPOSES COMMITTEE
8th May 2018

PRESENT Councillors: Mrs.N.Thompson (Chairman)
Mrs.T.Coombs
Mrs.L.Dedden
S.Flower
Mrs.S.L.Grove
P J Mann
Mrs.P.Morrow
Ms. J.Russell
Mrs.S.Shaw

Apologies were given by Cllr: Mrs.L.Clark, S. Hazel & M.Parker

Also in attendance: Mrs.V.Bright, Town Clerk & Mrs.J.Gaskell, Asst. to the Town Clerk.
Public: 0

321/17 Declaration of Interests and Requests for Dispensations.
None.

322/17 Clerk's Report.

- a) **Minute 282/17(c) refers.** A response was received from the Chief Executive of Christchurch and East Dorset Council which was copied to all members and was noted.
- b) **DAPTC** wrote asking town and parishes to comment on a survey on Local Government Re-organisation. The survey was circulated to all members and after discussion it was completed and would be sent to DAPTC by 20th May and would be attached to the minutes in the minute book.
- c) **Minute 306/17(c) refers.** Information had been obtained on the cost of a noticeboard. After discussion the Clerk was asked to write to Morrisons to see if a board could be placed there as more people would view it.
- d) **Minute 318/17(b) refers.** The Clerk has emailed the appropriate department and is awaiting a response. This was noted.
- e) **GDPR.** The Clerk reported that an information audit and risk assessment have been carried out and individual privacy policies were being written for each relevant party. This was noted.
- f) **Citizens Advice East Dorset** wrote thanking the Town Council for Grant Aid 2018/2019. This was noted.
- g) **Verwood Pantomime** sent information regarding their Grant Aid for 2018/2019. This was noted.

323/17 Monthly Budgets.

The monthly budget reports for April 2018 will be presented at the June meeting due to the closing down of the financial year.

324/17 Unauthorised Development and Encampments Consultation.

The consultation document had been circulated to all members. The Clerk and Cllr.Ms.J.Russell had completed the relevant questions and presented their report to members. After discussion and two slight amendments being, a typing error and the addition of the word authority to the answer to question 4 it was proposed, seconded and

RECOMMENDED that the report is accepted and sent as our response to the Government and that copies are sent to DAPTC and NALC.

325/17 Co-option Process for the Town Council.

A report was circulated to the members of the Committee regarding the Co-option process and suggested application form questions. Those interested in applying to be a councillor would be sent information on what the process will be, an application form and when the interviews and meeting would take place. Filled forms would be taken to a Full Town Council meeting under a confidential item and members would decide if there was sufficient information prior to the interviews. It was suggested that the 'Good Councillor Guide' be sent with the applications forms. Members agreed in principle and the Chairman would carry out further work on the application form.

326/17 Reports on Health & Safety aspects from the Amenities Committee members.

The inspection of the Recreation Grounds & Open Spaces had been carried out and the Cemetery inspection would be carried out in the next few days. The Clerk will arrange for any necessary work to be carried out.

327/17 Other reports and future agenda items.

- a) A request was made by the Chairman Elect of East Dorset District Council to put posters on Town Council noticeboards publicising her charity events. Members were happy to agree.
- b) Verwood in Bloom information on the float for the Verwood Carnival was given and would be circulated to all members. Banners were being purchased to go on the float and leaflets would be printed to be handed out on the route.

There being no further business the meeting closed at 8.13p.m.

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Chairman