

A Meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held on Tuesday 4th December 2018 at 7.30p.m at the Town Council Offices, 28 Vicarage Road, Verwood.

Apologies for absence should be given to the Town Clerk prior to the Meeting.

Mrs.V.J.Bright

**Town Clerk
29th November 2018**

AGENDA

1. To receive Declarations of Interest, Request for Dispensations and Apologies for Absence.
2. a) Report from the Town Clerk
b) Receive the monthly budget reports.
3. To consider the appointment and handover of a new Assistant Town Clerk.
4. To receive reports on Health & Safety matters for land in the Civil Parish.
5. To receive any other reports and items for future agendas.

In view of the nature of the business to be transacted it is likely that if a member of the public were present during the following item there would be a disclosure of 'Confidential Information' involving staff of the Verwood Town Council and they therefore be excluded from the meeting in accordance with Section 1(2) public bodies (Admissions to Meetings) Act 1960

6. Confidential. (Information attached for Members)

With permission and at the discretion of the Chairman/Mayor any member of the public may comment on an issue being debated by the Council in order to provide information or clarification of items relevant to the matter being debated. This facility will normally be limited to a maximum of only three minutes per person on the subject being debated.

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